

# BYLAW

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Board Member Participation at  
Public Board Meetings  
Using Electronic Device

## 0155.1 BOARD MEMBER PARTICIPATION AT PUBLIC BOARD MEETINGS USING ELECTRONIC DEVICE

The Board of Education recognizes a Board member may be unable to attend a Public Board Meeting due to exceptional circumstances such as travel related to work, family commitment or a medical condition. In order to assist Board members during these circumstances, the Board of Education will permit the Board member to participate in the Public Board Meeting through the use of an electronic device(s).

In the event a Board member is unable to attend a meeting, the Board member must submit their written request to the Board President and Superintendent to participate in a Board Meeting by using an electronic device by noon of the day of the meeting. The written request shall state the date of the Board Meeting and the permissible reason for the anticipated absence, as provided in this Policy. Upon receipt of the written request, the Board President shall promptly notify the School Business Administrator/Board Secretary.

The School Business Administrator/Board Secretary shall make arrangements to have the appropriate electronic equipment available at the site of the Board Meeting to permit the Board member to listen to all aspects of the public meeting, including, but not limited to, Board member and administrative comments and deliberations, public comments, and presentations. The Board member participating via electronic equipment shall be provided, either in advance of the meeting or electronically just prior to or during the meeting, all handouts and supporting documentation that is presented, deliberated and voted on during the meeting. In addition, the electronic equipment must permit the Board President to recognize the Board member to make comments, ask questions, vote, and fully participate in the Board Meeting as if the Board member was present at the meeting. The Board member's video must remain on throughout the entire meeting and a virtual background may not be used. And, the Board member's comments, questions, votes and other aspects of their participation shall be amplified so that all those in attendance at the meeting can hear their participation.

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The Board member requesting participation in a Board Meeting through the use of an electronic device shall participate in the entire Board public meeting under the conditions outlined in this Policy and cannot participate in selected portions of the public meeting, the only exception to this may be made in the case of a temporary network connection disruption.

Prior to the Board member's remote participation in a Public Board meeting, the Board member participating remotely shall participate from a location appropriate for a meeting and free of interferences.

In no event shall a quorum of the Board participate in a Board meeting via electronic device, absent the issuance of an Executive Order or law permitting the conducting of Board meetings with all members participating remotely via electronic device. In the event multiple members of the Board submit written requests to participate in a Board meeting via electronic device, the requests shall be accepted in the order of receipt. In the event a quorum of Board members should seek to participate in a meeting by electronic device, the requests of any such members that would have the number of Board member participation via electronic device constitute a quorum shall not be accepted and such Board member(s) shall not be permitted to participate via electronic device at such meeting.

A Board member may not participate in a Board meeting via electronic device for more than three (3) Board meetings in one calendar year and these meetings cannot occur consecutively.

A majority of the Board must be physically present for a meeting to preside.

Adopted: 13 February 2023